

**Derrick E. Batten, Jr.**

Email: [derrickbattenjr@gmail.com](mailto:derrickbattenjr@gmail.com)

Portfolio: [www.battenuniverse.com](http://www.battenuniverse.com)

## EDUCATION

*University of North Carolina School of the Arts*

*Winston-Salem, NC*

- ***Master of Fine Arts - Design & Production***

*North Carolina A&T State University*

*Greensboro, NC*

- ***Bachelor of Fine Arts - Professional Theatre***

## WORK EXPERIENCE

### **UNCSA, Winston-Salem NC – Graduate Assistant**

August 2025 - December 2025

- Instructed undergraduate and graduate students in professional wig styling, makeup application, and strict sanitation procedures.
- Coordinated fitting appointments with talent to ensure the security, comfort, and aesthetic precision of all hairpieces.
- Performed technical wig preparation, including setting, curling, and precision cutting according to design specifications.

### **Texas Shakespeare Festival Summer Stock, Kilgore TX - Wig Technician**

May 2025-June 2025

- Maintained and styled high-quality theatrical wigs for large-scale repertory productions, performing rapid changeovers and repairs under tight performance schedules.

### **Arts Council of Winston-Salem, Winston-Salem, NC - Front of House Manager**

January 2022-August 2022

- Directed all front-of house operations for three theatres, overseeing performances weekly including mainstage productions, gallery openings, and community workshops.
- Served as the primary Safety Officer for all public events, ensuring 100% compliance with fire codes, ADA accessibility standards, and emergency evacuation procedures.
- Increased bar and concessions net profit by sourcing local vendors and artisanal products that aligned with the Arts Council's community-first mission.

## **North Carolina A&T State University, Greensboro NC - Theatre Operations**

***Theatre Manager (August 2021-May 2022):*** Led a professional team and executed marketing activities to drive departmental profits.

**Front of House Manager (February 2020):** Coordinated with stage management regarding house openings, intermission timing, and later comer seating.

**Ticket Office Assistant (February 2020):** Managed sales for season, premium, and group tickets while providing high-level customer service to resolve patron concerns.

**Marketing Assistant (March 2019/February 2020):** Developed and analyzed social media marketing plans to increase audience engagement and promote production synopses.

**Wardrobe Master (March 2019):** Supervised costume maintenance, performed quick-changes during live runs, and delegated technical notes during dress rehearsals.

**Theatre Peer Mentor (August 2018):** Cultivated artistic growth in students by coaching them on monologues, makeup, and presentation skills.

**Junior Administrative Assistant (August 2017-April 2020):** Managed the acquisition of performance rights and maintained FERPA-compliant student records for 50+ theatre majors.

## **CTG Theatre Summer Camp, Greensboro NC**

June 2018 - August 2018

- Designed diverse lesson plans and used student performance data to tailor daily theatre instruction.
- Directed weekly themed productions to build confidence and character among students.
- Established and enforced rules for behavior to maintain an order among the students.

### **Skills:**

- Technical & Production Management
- Administration
- Leadership & Education
- Data Entry
- Email Management
- Customer Service
- Problem Solving